University of South Carolina School of Law

Final Evaluation of Spring 2016 Law Student Extern

Thank you for your support, supervision, and mentoring of this law student. Your candid evaluation of the students’ performance is much appreciated. Please provide constructive feedback that may be used by the student to make improvements where needed, with specific examples where appropriate.

Please return this evaluation form by email to Stephanie Nye, Director of Externships and Special Academic Programs at nyes@law.sc.edu or submit via fax (803) 777-5827 by Friday, April 29, 2016. Please contact her at 803-777-1451 or via email if you have any questions.

Law Student Name: __________________________________________________________

Field Placement Supervisor: _______________________________________________

Please score the student using the following scale:

1= Unacceptable  Performance consistently fails to meet minimum expectations.
2= Needs Improvement  Performance occasionally falls short of minimum expectations.
3= Satisfactory  Performance meets expectations, competent.
4= Good  Performance effective and strong, frequently beyond expectations.
5= Outstanding  Performance consistently and significantly above expectations.
N/A  If you did not have the opportunity to observe and evaluate the student in a particular situation please state N/A.
**Research and Analytical Skills**

SCORE: ______

Please comment on: Student’s ability to demonstrate his/her knowledge of legal principles to bear in analyzing cases; ability to recognize and properly identify legal issues; ability to distinguish relevant from tangential issues; ability to demonstrate computer and print research skills.

---

**Writing Skills**

SCORE: ______

Please comment on: Student’s ability to provide you with work that is well organized, concise, and clear; student’s ability to use proper grammar, spelling, and citation format; ability to adequately set forth his/her reasoning in any documents the student drafted.

---

**Legal Knowledge and Ability**

SCORE: ______

Please comment on: Student’s familiarity with basic concepts of applicable law and procedure; ability to grasp legal issues and identifying solutions for them; student’s understanding of the tasks s/he was asked to perform.

---

**Verbal Communication**

SCORE: ______

Please comment on: Student’s ability to communicate clearly; ability to respond to extemporaneous questions; ability to respond in a professional manner appropriate to the particular audience (attorneys, staff, judges, clients, etc.)
Professionalism

Score: ______

Please comment on: student demonstrated professional behavior and good judgment in interactions with you, other attorneys, law clerks, staff, clients, judges, etc.

Work Habits

Score: ______

Please comment on: student’s responsiveness to deadlines; student’s attendance, punctuality, and attention to detail.

Overall evaluation and additional comments

Score: ______

(If you have any comments about the externship program, please include them as well.)

Attorney Supervisor Signature: _________________________________

Date: _________________________________