



**University of South Carolina School of Law  
EXTERNSHIP PROGRAM**

**RESPONSIBILITIES OF STUDENT EXTERNS**

1. All externs are required to perform the number of hours of work set forth in the course description over the course of the semester for the externship placement. Failure to do so will result in a student's not receiving credit for the externship.
2. All externs are required to participate in the classroom component of the externship program. The time required by the classroom component is in addition to the hours required by Paragraph 1 above.
3. All externs will honor the confidentiality requirements of the placement site and those imposed by the applicable rules of professional responsibility.
4. Each extern shall carry out externship assignments to the best of his or her ability.
5. Externs may not receive compensation other than reimbursement for incidental expenses.
6. All externs are required to prepare and submit journal entries on established due dates. These journals entries may include externs' perceptions and insights about the work experience and workplace, the lawyering process, the institutions of legal system, the experience of working with client (where applicable), the law as it operates in practice, or other matters related to the externship experience. Externs will be asked to submit journal entries to their Faculty Supervisor.
7. All externs must complete an Externship Evaluation Form at the end of the semester.
8. No student may withdraw from an externship unless and until adequate safeguards of the handling of cases and/or client problems assigned to the student have been arranged with the Faculty Supervisor and the supervising attorney at the placement site.